

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

October 8, 2024

6:00 P.M.

The meeting was called to order by Ms. Donna Lanceslin, President of the Port Commission. Ms. Lanceslin led in the Pledge of Allegiance. Ms. Lanceslin gave the Invocation. A roll call resulted in the following:

Present:

Joel Authement  
David Hanagriff  
Donna Lanceslin  
Murphy Pontiff  
Joseph Phillips  
Wilson Terry

Absent:

Joe Duck  
Greg Paul  
Joseph Tabb

Also present at the meeting were Ms. Marguerite Robinson of Teche Talk, Mr. Eric Duplantis, Port Attorney, Mr. Nicholas Molaison of Miller Engineers, Mr. David Naquin, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Pontiff to dispense with the reading of the September 3, 2024 and September 30, 2024 (Special Meeting) meeting minutes and to accept them as presented. The motion was seconded by Mr. Terry. Ms. Lanceslin asked if there were any questions or comments – there were none. The motion carried unanimously.

Ms. Lanceslin asked if there was any public comment – there was none.

Mr. Naquin reported that operations have begun in the new Sugar Warehouses and shared videos of the process. There have been no major issues.

Regarding the Port Administrative office at 301 Northwest Boulevard, with the large amount of rain and wind due to Hurricane Francine, water entered the building and damaged carpet in one of the offices. The wet carpet was removed and Mr. Naquin is in the process of having the carpet replaced.

Mr. Naquin reported that the 50<sup>th</sup> Anniversary celebration of the Port is planned for November 20<sup>th</sup> and asked the Commissioners to contact the Port office with any names that they would like to invite.

Mr. Naquin reported that with November 5<sup>th</sup> (Election Day) being a state holiday, it was suggested that the regular meeting be changed to November 6<sup>th</sup>. Mr. Hanagriff made a motion to move the November port meeting from November 5<sup>th</sup> to Wednesday, November 6<sup>th</sup>. The motion was seconded by Mr. Terry.

Ms. Lanceslin asked if there was any discussion or opposition – there was none. The motion carried unanimously.

Regarding the Sugar Warehouse project, Mr. Molaison reported that the 45-day lien period has expired and a Clear Lien Certificate has been provided. He further stated that punch list items have been addressed. A motion was made by Terry to approve Contractor's Application for Partial Payment #14 to ARL Construction, Inc. in the amount of \$538,401.06 for payment. The motion was seconded by Mr. Hanagriff. Ms. Lanceslin asked if there was discussion or opposition – there was none. The motion carried unanimously.

Mr. Duplantis reminded everyone to do their online training for Ethics and Preventing Sexual Harassment before the end of the year.

There being no further business to be discussed, a motion was made by Mr. Terry to adjourn the meeting. The motion was seconded by Mr. Hanagriff. Ms. Lanceslin asked if there was any questions or comments. There were none. The motion carried unanimously and the meeting adjourned at 6:09 p.m.

Signed \_\_\_\_\_

Joel Authement, Secretary