

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

July 2, 2024

6:00 P.M.

The meeting was called to order by Ms. Donna Lanceslin, President of the Port Commission. Ms. Lanceslin led in the Pledge of Allegiance. Mr. Tabb gave the Invocation. A roll call resulted in the following:

Present:

Absent:

Greg Paul
Wilson Terry
Joel Authement
Donna Lanceslin
Murphy Pontiff
Joseph Tabb
Joseph Phillips
Joe Duck
David Hanagriff

Also present at the meeting were Mr. Eric Duplantis, Port Attorney, Ms. Marguerite Robinson of Teche Talk, Mr. Reid Miller of Miller Engineers, Mr. David Naquin, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Tabb to dispense with the reading of the June 4, 2024 meeting minutes and to accept them as presented. The motion was seconded by Mr. Terry. Ms. Lanceslin asked if there were any questions or comments – there were none. The motion carried unanimously.

Ms. Lanceslin asked if there was any public comment – there was none.

Mr. Naquin reported that the Auditor from Kolder, Slaven and Company had to reschedule because of illness and will be at next month's meeting to deliver the audit report.

Mr. Naquin reported that the Port is in a good financial position and that a Mid-Year Profit and Loss Report for 2024 was included in their meeting packets. He asked that the Commission review the information and contact him with any questions or comments.

A motion was made by Mr. Tabb to solicit bids for the sale of the Port Commission office at 15301 Highway 182, Franklin based upon the notice provided at the meeting. Mr. Gerard Bourgeois, attorney prepared a bid package which will be available at the office located at 301 Northwest Boulevard. An advertisement for the request for sealed bids will run in the Banner Tribune and bids will be accepted at

10:00 a.m. on July 31, 2024. Mr. Naquin reported that he has had six phone calls concerning the building. Discussion followed. The motion was seconded by Mr. Paul. Ms. Lanceslin asked if there were any questions or comments. There were none and the motion carried unanimously.

Mr. Naquin gave an update on the Industrial Park with reference to the drainage pump. It was suggested that a cement slab and a small building to protect the drainage pump be built. He said it was necessary to keep the property drained to cut the grass.

With reference to the Sugar Warehouse/LA DOTD – Project H.014893 (322) – A motion was made by Mr. Terry to pay the Contractor’s Application for Partial Payment #12 to ARL Construction, Inc. for \$40,415.35. Mr. Paul seconded the motion. Ms. Lanceslin asked if there were questions or comments. There were none. The motion carried unanimously.

Mr. Duplantis reminded everyone to do their online training for Ethics and Preventing Sexual Harassment before the end of the year.

Mr. Miller reported that the Sugar Warehouse project is at approximately 95% point of money spent and the Contractor should be finalizing his work by next week. The state will make a site visit soon to view the project. Mr. Naquin reported that he has requested quotes for insurance for the warehouses and expects to receive them soon.

Mr. Philips recommended that Mr. Naquin gather cost estimates for the installation of an emergency generator for the Port Commission office.

There being no further business to be discussed, a motion was made by Mr. Paul to adjourn the meeting. The motion was seconded by Mr. Tabb Ms. Lanceslin asked if there was any questions or comments. There were none. The motion carried unanimously and the meeting adjourned at 6:12 p.m.

Signed _____
Joel Authement, Secretary