

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

December 5, 2023

6:00 P.M.

The meeting was called to order by Mr. Greg Paul, President of the Port Commission. Mr. Paul led in the Pledge of Allegiance. Ms. Lanceslin gave the Invocation. A roll call resulted in the following:

Present:

Greg Paul
Joseph Phillips
Wilson Terry
Joel Authement
Murphy Pontiff
Sam Jones
Donna Lanceslin

Absent:

Joe Foulcard, Jr.
Joseph Tabb

Also present at the meeting were Mr. Eric Duplantis, Port Attorney, Ms. Marguerite Robinson of Teche Talk, Mr. Reid Miller of Miller Engineers, Mr. David Naquin, Executive Director and Ms. Brandy Pennison, Administrative Assistant of the Port Commission.

A motion was made by Ms. Lanceslin to dispense with the reading of the November 7, 2023 meeting minutes and to accept them as presented. The motion was seconded by Mr. Terry. Mr. Paul asked if there was any discussion or opposition – there was none. The motion carried unanimously.

There was no public comment.

Mr. Naquin asked if there was any question about the budget from last month's meeting. Mr. Terry asked why the Port maintenance was up \$1,000,000.00. Mr. Naquin explained it was for dredging and more repairs at the MTT Building for the roof to be fixed. Discussion followed.

A motion was made by Mr. Terry to vote in the new election of Officer's for the New Year, which consists of Ms. Lanceslin for President, Mr. Pontiff for Vice President and Mr. Authement for Secretary/Treasurer of the Board Commission. Mr. Phillips seconded the motion. Mr. Paul congratulated the new officers for the next two years. Mr. Paul asked if there was any discussion or opposition – there was none. The motion carried unanimously.

Mr. Naquin gave an update on the Northwest Boulevard repairs. He stated that there were three proposals on the repairs and the lowest bidder was Mr. Louis Boiteaux with DDA Construction. Mr. Boiteaux is going to begin working on the demo and repairs tomorrow. Discussion followed. Mr. Naquin stated that there was interest in the Administrative building that the Port is occupied in

currently. He stated that he was working with Mr. Duplantis to go through the proper paperwork for when the time came to sell.

With reference to the Sugar Warehouse/LA DOTD – Project H.014893 (322) – A motion was made by Mr. Terry to pay the Contractor’s Application for Partial Payment #5 to ARL Construction, Inc. for \$1,599,490.88, Mr. Jones seconded the motion. Mr. Paul asked if there was discussion or opposition – there was none. The motion carried unanimously.

Mr. Jones made a motion to pay Miller’s Engineers Request for Payment #12 for Professional Services in the amount of \$57,495.30, Mr. Phillips seconded the motion. Mr. Paul asked if there was discussion or opposition – there was none. The motion carried unanimously.

Mr. Jones gave a resignation letter to the Board stating that he was retiring from the Port Commission effective December 29, 2023. He stated that he would be available to assist in any way and it was an honor to serve on the Board and encouraged the Board to bring new business and jobs to St. Mary Parish. The Board thanked him for his service.

Mr. Eric Duplantis reminded the Commission to complete the required Ethics and Preventing Sexual Harassment training before the end of the year.

Mr. Reid Miller reported on the Sugar Warehouse project that everything is on schedule and that the total spent so far was \$5,400,000, which is almost half completed. He stated that Building #3 was all sheeted in except the West side and Building #2 has been partially delivered to the site.

There being no further business to be discussed, a motion was made by Mr. Terry to adjourn the meeting. The motion was seconded by Mr. Jones. Mr. Paul asked if there was any discussion or opposition – there was none. The motion carried unanimously and the meeting adjourned at 6:14 p.m.

Signed _____
Murphy Pontiff, Secretary