

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

AD HOC COMMITTEE MEETING MINUTES

August 25, 2023

12:05 P.M.

The meeting was called to order by Mr. Joseph Tabb, Port Commissioner. Also present at the meeting were Mr. Sam Jones, Port Commissioner, Mr. Murphy Pontiff, Secretary of the Port Commission, Ms. Donna Lanceslin, Vice President of the Port Commission, Mr. Will Terry, Port Commissioner, Mr. Eric Duplantis, Port Attorney, Ms. Brandy Pennison, Administrative Assistant to the Port Commission, and Mr. David Naquin, Interim Assistant Director.

Mr. Tabb asked Mr. David Naquin if he was interested in a permanent position as Executive Director to the Port. Mr. Naquin responded that he would be interested if he was asked. Mr. Tabb asked Mr. Naquin what salary he would consider if he was asked to be the Executive Director, and Mr. Naquin responded that he thought \$83,000.00 per year would be fair, which would be less than Mr. David Allain was currently making. Also discussed was an \$850.00/month car allowance, a 10 percent retirement contribution, a reimbursable mileage rate at the standard IRS rate for the year, a life insurance policy with the benefit at double the annual salary, health insurance, cell phone to be provided by the port, and vacation and sick leave as provided by port policies, which would be subject to backdate as Mr. Naquin has already been working for the Port for months. Mr. Tabb asked Mr. Naquin how long of a contract he would be willing to serve. Mr. Naquin responded that he would like to sign a 3 year contract with an option of 3 additional years.

Mr. Jones made a motion to recommend to the Board that Mr. Naquin be asked to serve as Executive Director to the Port in a permanent position. Ms. Lanceslin seconded the motion.

Mr. Pontiff made a motion to expand the agenda to discuss advertising for an Assistant Director. Mr. Jones seconded the motion.

Ms. Lanceslin made a motion to ask the Board to advertise for the position of Assistant Director. Mr. Pontiff seconded the motion. Discussion followed.

Mr. Jones made a motion to adjourn the meeting. Ms. Lanceslin seconded the motion.

The meeting was adjourned.

Murphy Pontiff, Secretary