

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

AUGUST 2, 2022

6:00 P.M.

The meeting was called to order by Mr. Greg Paul, President of the Port Commission. Ms. Paul led in the Pledge of Allegiance. Ms. Lanceslin gave the Invocation. A roll call resulted in the following:

Present:

Joel Authement
Sam Jones
Donna Lanceslin
Greg Paul
Joseph Phillips
Murphy Pontiff
Joseph Tabb
Wilson Terry

Absent:

Willie Peters

Also present at the meeting were Ms. Marguerite Robinson of Teche Talk, Mr. Reid Miller of Miller Engineers, Mr. Eric Duplantis, Port Attorney, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Tabb to dispense with the reading of the minutes of the July 5, 2022 meeting to accept them as presented. The motion was seconded by Mr. Terry and carried unanimously.

Mr. Paul asked if there was public comment – there was none.

Mr. Allain reported that the Port Commission has entered into a lease for warehouse facilities with Sugar Growers and Refiners, Inc. approximately two weeks ago. Preparations for the demolition of the existing buildings have begun and the asbestos abatement is on-going. Mr. Miller reported that a preconstruction meeting will be scheduled in the coming weeks with the contractor for the demolition of the buildings.

Mr. Allain met with officials of South Louisiana Community College regarding the Training Facility and reported that furniture, computers and materials for the school have been ordered. Mr. Allain recommended that the Port Commission hold the September meeting at the new Training Facility.

Mr. Allain gave a prospective client contact report including renewable energy companies interested in the area. He also contacted the Louisiana Department of Development, the Bureau of Ocean Energy Management and Morton Salt about barge storage.

Mr. Allain reported that Mr. Miller provided him with a compilation of a proposed barge slip at the Industrial Park. Discussion followed regarding the beginning of the process to permit the dredging of

the barge slip. Mr. Miller reported that a DNR permit is valid for two years from the day that it is granted and a Corps of Engineers permit is valid for five years to initiate the work.

Mr. Jones asked Mr. Allain about barges in the Charenton Navigational Canal. Mr. Allain reported that a night inspection was made along with a service company in the area. It was determined that most vessels were appropriately light and were able to identify those that were not. Mr. Allain has supplied the U.S. Coast Guard with the information and has not heard back from them yet.

Discussion followed regarding the area to be permitted.

Training Facility - Regarding the Contractor's Application for Payment, Mr. Miller explained that the amount shown on the agenda - \$16,924.57 was the initial amount submitted by the contractor but the amount should have been requested at 100% less retainage and should have been \$18,045.30 and that he recommended that amount for approval. A motion was made by Mr. Jones to approve and pay the Contractor's Application for Payment #16 to ARL Construction in the amount of \$18,045.30. The motion was seconded by Mr. Tabb. Mr. Paul asked for any discussion or opposition – there was none. The motion carried unanimously.

A motion made was made by Mr. Jones to approve and pay the Engineer's Pay Request #15 in the amount of \$2,773.48. The motion was seconded by Mr. Tabb – Mr. Paul asked if there was any discussion or opposition – there was none. The motion carried unanimously.

A motion was made by Mr. Jones to approve and pay the invoice from South Central Planning and Development for services performed as the liaison with the Economic Development Administration for the funding of the Training Facility at the Port's Baldwin Campus in the amount of \$24,371.60. The motion was seconded by Mr. Phillips. Mr. Paul asked if there was any discussion or opposition – there was none. The motion carried unanimously.

Mr. Duplantis reminded the Commissioners that the online Ethics and Preventing Sexual Harassment Training must be completed by December 31, 2022 and asked that they supply the Port staff with a copy of the certificate verifying completion of the training.

Regarding the sugar warehouses, Mr. Miller reported that the schematic drawings will be ready by the end of the week and that he would be meeting with his consultants regarding a schedule going forward once everyone has the plans in hand. He further reported that he would present a schedule at next month's meeting.

Regarding the Training Facility, Mr. Miller explained that at last month's meeting Substantial Completion was approved. The Contractor is presently working on some punch list items. There is a one year warranty period on the building, the 45 day lien period has begun and once that period has expired, then one final payment will be required.

There being no further business to be discussed, a motion was made by Mr. Terry to adjourn the meeting. The motion was seconded by Mr. Jones. Mr. Paul asked if there was any discussion or opposition – there was none. The motion carried unanimously and the meeting adjourned at 6:25 p.m.

Signed 
Murphy Pontiff, Secretary