

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

FEBRUARY 4, 2020

6:00 P.M.

The meeting was called to order by the President of the Port Commission, Mr. Wilson Terry. Mr. Terry led in the Pledge of Allegiance. Ms. Donna Lanceslin gave the Invocation. Mr. Terry requested a Moment of Silence in honor of Mr. Willie Peters' daughter. A roll call resulted in the following:

Present:

Absent:

Calvin Deshotel  
Donna Lanceslin  
Ralph Longman  
Greg Paul  
Willie Peters  
Joseph Phillips  
Murphy Pontiff  
Joseph Tabb  
Wilson Terry

Also present at the meeting were Ms. Marguerite Robinson of Teche Talk, Mr. Casey Collier of the Franklin Banner, Mr. Reid Miller of Miller Engineers, Mr. Eric Duplantis, Port Attorney, Ms. Benita Prevost, Secretary, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Tabb to dispense with the reading of the January 7, 2020 meeting minutes and to accept them as presented. The motion was seconded by Mr. Longman. Mr. Terry asked if there were any discussion or opposition. There were none. The motion carried unanimously.

Mr. Terry asked if there was any public comment. There was none.

A motion was made Mr. Tabb to adopt a Resolution of Respect in honor of Ms. Karen Peters Artis, Mr. Peters' daughter who passed away recently. The motion was seconded by Ms. Lanceslin. The motion carried unanimously.

A motion was made by Mr. Longman to issue a Letter of No Objection as requested by Miller Engineers to the U.S. Army Corps for the St. Mary Parish Drainage District for Flow Restoration of Bayou Cypremort. Discussion followed. The motion was seconded by Mr. Deshotel. Mr. Terry asked if there were any questions or comments. There were none. The motion carried unanimously.

Mr. Allain reported that support is being sought from the Port of West St. Mary for the Central Coast Historical Hydrologic Restoration Project St. Mary and Iberia Parishes. Fenstermaker Engineers has been contacted by the St. Mary Parish Drainage District to study a project to restore the historic drainage in the area along with trying to alleviate the fresh water problems in Vermilion and Cote Blanche Bays that would assist the fisheries in the area. The proposed project is expected to receive support from the St. Mary Parish Government, the St. Mary

Parish Levee District and the St. Mary Parish Drainage District. Mr. Terry added that he has attended some of the meetings for this project and that the local fishing industry along with the Coastal Conservation Association and Iberia Parish Government also support this project. Discussion followed. A motion was made by Mr. Paul to adopt a resolution in support of the project. The motion was seconded by Mr. Phillips. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

A motion was made by Mr. Tabb to authorize the Executive Director to execute a Letter of Engagement and Compliance Questionnaire with Kolder, Slaven & Company, LLC for auditing services for a three year commitment. The motion was seconded by Ms. Lanceslin. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain requested that the Commission consider and take action to surplus movable property located at the Baldwin Campus, 155 Gordy Road. The items consist of two trailers (10' by 42' and 8'x 28') and a movable building (30' x 40'). A motion was made by Mr. Pontiff to authorize the Executive Director to surplus the two trailers and movable building located at 155 Gordy Road, Baldwin, LA. The motion was seconded by Mr. Deshotel. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

A motion was made by Mr. Tabb to resolve to authorize the Executive Director to oversee employee personnel matters including hiring and termination. The motion was seconded by Mr. Paul. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

A motion was made by Mr. Tabb to authorize the advertisement for bids for the SLCC Training Facility contingent upon approval from all agencies. The motion was seconded by Ms. Lanceslin. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain reported that the Louisiana Department of Transportation and Development Port Priority Project has been completed. A motion was made by Mr. Phillips to pay Request for Payment #4 in the amount of \$27,032.68 to FRP Construction, LLC. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously. Mr. Allain added that he would send in a request for reimbursement from LA DOTD for this payment and that he would present the Commission with a final report of the total expenses and reimbursements for the project at next month's meeting.

Mr. Miller of Miller Engineers reported that he, Mr. Carl Blum, Architect and Mr. Allain met earlier to review the plans for the SLCC Training Facility and that he anticipates the plans and specifications to be complete in approximately two weeks. The completed plans and specifications will be sent to the Economic Development Administration's Austin, Texas office for review as well as to the Louisiana Office of Facility Planning, State Fire Marshall and local code reviews. Mr. Allain requested that Mr. Miller provide the Port Commission with a finalized set of plans and specifications for review and Mr. Miller agreed that he would do so.

There being further business to be discussed, a motion was made by Mr. Paul to adjourn the meeting. The motion was seconded by Mr. Deshotel. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously and the meeting adjourned at 6:14 p.m.

Signed \_\_\_\_\_  
Joseph Tabb, Secretary