

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

FEBRUARY 5, 2019

MEETING MINUTES

6:00 P.M.

The meeting was called to order by Mr. Wilson Terry, President of the Port Commission. Mr. Terry led in the Pledge of Allegiance. Mr. Peters gave the invocation. A roll call resulted in the following:

Present:

Absent:

Calvin Deshotel
Donna Lanceslin
Ralph Longman
Greg Paul
Willie Peters
Joseph Phillips
Murphy Pontiff
Joseph Tabb
Wilson Terry

Also present at the meeting were Ms. Marguerite Robinson of Teche Talk, Mr. Casey Collier of the Franklin Banner, Mr. Reid Miller of Miller Engineers, Mr. Eric Duplantis, Port Attorney, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

Mr. Terry introduced two new Port Commission members - Ms. Donna Lanceslin was appointed by the Town of Baldwin and Mr. Joseph Phillips was appointed by the City of Franklin. The Board welcomed Ms. Lanceslin and Mr. Phillips.

A motion was made by Mr. Paul to dispense with the reading of the January 8, 2019 meeting minutes and to accept them as presented. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Terry asked if there was any public comment. There was none.

Mr. Allain reported that repairs are being made to LAD Services, the Port's Baldwin facility. Re-wiring of the eastern building has begun and most of the buildings are now able to be closed. Mr. Allain has been in touch with CLECO and they have acknowledged that they will work with LAD Services when they are ready to restore power to the buildings. Mr. Allain said that he spoke with Mr. Dragna today and that he estimated another 3-4 months to complete all necessary repairs to the facility. Mr. Peters asked Mr. Allain if Mr. Naquin, St. Mary Parish Councilman, had contacted him regarding the condition of the road that leads to the Baldwin facility. Mr. Allain said that he spoke with Baldwin Mayor Phil Prejean and they are going to make a concerted effort to obtain funding to repair the road (Gordy Road).

Mr. Allain reported that at last month's meeting the Commission adopted a Resolution in appreciation to Mr. Phil Bell for his service as a Port Commissioner. The resolution has been prepared, will be signed and sent to Mr. Bell.

With reference to the Industrial Park drainage quotes, Mr. Allain reported that he has received quotes for a drainage pump. He and Mr. Terry discussed that another option would be to purchase a slightly used pump, as opposed to a new pump that would cost approximately \$45,000. He explained that there would be additional costs to setting up the pump for operation. Mr. Allain was informed that someone locally has such a pump for sale and would be willing for the Port to pick it up and test it at the Industrial Park. Mr. Allain plans to meet with the individual soon. He said that he would report back to the Commission at next's month's meeting.

With reference to the LA Department of Transportation and Development State Project at DLS, Mr. Miller reported on the crane portion of the project. He said that the contractor is roughly fifty percent complete as the support structure is in fully, the crane rails are up, electrical work and the manufacture of the actual crane beam has begun. Installation of the crane should begin in approximately four to six weeks and should be operational in approximately ninety days. A motion was made by Mr. Deshotel to approve Contractor's Request for Payment No.1 (Louisiana Crane and Electrical Services, Inc.) in the amount of \$122,885.55. The motion was seconded by Mr. Paul. Mr. Terry asked if there were any comments or opposition. Mr. Peters asked what percentage of the work had been completed. Mr. Allain reported that the project was approximately 1/3 completed. Mr. Terry asked if there was any additional discussion. There was none. The motion carried unanimously.

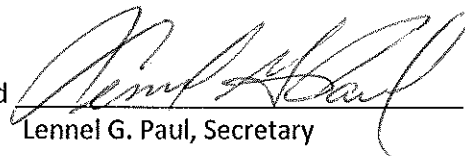
A motion was made by Mr. Paul to approve payment to Miller Engineers and Associates, Payment Request No. 4 for professional services - Phase IV (Bulkhead) of the LA Department of Transportation and Development State Project at DLS. The amount requested was \$28,200.00. The motion was seconded by Mr. Pontiff. Mr. Terry asked if there was any discussion or opposition. The motion carried unanimously.

Mr. Duplantis reminded the Commission members that their Financial Disclosures are due by May 15th and the required Ethics Training is to be completed by the end of the year.

Mr. Miller reported that the plans for Phase I of the Training Facility (EDA/Capital Outlay project) to be located at the Port's Industrial Park, will be completed by the end of the week and that he would meet with Mr. Allain to discuss the plans.

There being no further business to be discussed, a motion was made by Mr. Deshotel to adjourn the meeting. The motion was seconded by Mr. Peters. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously and the meeting adjourned at 6:20 p.m.

Signed



Lennel G. Paul, Secretary