

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

DECEMBER 4, 2018

6:00 P.M.

The meeting was called to order by Mr. Wilson Terry, President of the Port Commission. Mr. Terry led in the Pledge of Allegiance. Mr. Willie Peters gave the Invocation. A roll call resulted in the following:

Present:

Murphy Pontiff
Calvin Deshotel
Ralph Longman
Greg Paul
Willie Peters
Phil Prejean
Joseph Tabb
Wilson Terry

Absent:

Phil Bell

Also present at the meeting were Ms. Marguerite Robinson of Teche Talk, Mr. Casey Collier of the Franklin Banner, Mr. Eric Duplantis, Port Attorney, Mr. Reid Miller of Miller Engineers and Associates, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Longman to dispense with the reading of the November 13, 2018 meeting minutes and to accept them as presented. The motion was seconded by Mr. Deshotel. Mr. Terry asked if there was any discussion or opposition - there was none. The motion carried unanimously.

Mr. Terry asked if there was any public comment - there was none.

Mr. Allain reported on the Baldwin facility - Mr. Dragna, owner of LAD Services has agreed to repair the building. He will close the back wall and completely close the building which will allow for better security. Mr. Dragna is requesting additional time in a month by month lease to complete the repairs. The building will be leased to LAD until the necessary inspections are completed. A motion was made by Mr. Prejean to extend the LAD Services lease on the Baldwin Campus until the repairs to the building are completed, inspected and accepted. The motion was seconded by Mr. Tabb. Mr. Terry asked for any questions. Mr. Deshotel asked if Mr. Dragna was interested in renewing his lease. Mr. Allain answered that at this time he was not, but that was subject to change. Mr. Terry asked if there were any more questions, discussion or opposition - there was none. The motion carried unanimously.

Mr. Prejean announced that he will be submitting his resignation from the Port Commission to the Town of Baldwin as he will become the Mayor of Baldwin at the end of December. Mr. Allain, Mr. Terry and the Commission thanked him for his service as Commissioner and wished him well as Mayor of the Town of Baldwin.

Mr. Allain requested that the January meeting of the Port Commission be changed to January 8th as the first Tuesday of the month falls on January 1st. The Commission agreed to change the meeting date.

A motion was made by Mr. Tabb to approve and adopt the 2019 budget as presented. The motion was seconded by Mr. Deshotel. Mr. Terry asked if there were questions or discussion. Mr. Peters asked if funds were included in the budget for the parking lot repairs. Mr. Allain said yes there are. Mr. Terry asked if there were any additional questions, there were none. The motion carried unanimously.

Mr. Allain reported on the Louisiana DOTD project at the DLS site. The project is progressing as planned - the iron portion of the sandblasting building has been erected. A motion was made by Mr. Paul to approve Payment Request No.2 from Southern Constructors in the amount of \$29,812.50. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition to the motion - there was none. The motion carried unanimously.

Mr. Allain reported on the EDA/Facility Planning Project (Technical School Training Facility). He explained that within the last thirty days, it has been discussed that the welding portion of the building could be scaled down to accommodate fewer welding machines and that a CDL Driving Pad would be included in the project in place of a portion of the proposed building. Mr. Allain and Mr. Miller met with Mr. Carl Blum, Architect to discuss options to accomplish the proposed amendment to the plan. The proposed changes would also offer the Parish a multi-purpose facility to possibly include instrumentation, safety training and CDL training. Mr. Allain said that he would provide more details at the January meeting.

Mr. Allain reported that Miller Engineers has done the preliminary design, initial planning of the building and the general master planning and it is suggested to continue with the same plan in the event of expansion in the future. Mr. Miller explained Mr. Blum is working on the new layout to resize building in order to scale down the class room area and once he has completed his work, then the dirt pad can be finalized. Discussion followed. A motion was made by Mr. Deshotel to approve Miller Engineer's Request for Payment No. 1 for Professional Services for preliminary work on the multi-purpose training facility in the amount of \$16,646.50. The motion was seconded by Mr. Paul. Mr. Terry asked if there were any questions or comments. There was none and the motion carried unanimously.

Mr. Duplantis read a Resolution, incorporated with the minutes and motions from last month's meeting authorizing Mr. Allain and/or Mr. Terry to close existing bank accounts at Iberia Bank and Capital One Bank and open and transfer said funds into accounts with Hancock Whitney Bank. Authorization was given to perform these tasks at last month's meeting.


A Resolution of Respect was unanimously adopted in memory of Mr. Gary Duhon, who passed away recently. Mr. Duhon was a former Commissioner with the Port of Morgan City, St. Mary Parish Councilman and also a businessman in this area. The Commission extended sympathy to the family of Mr. Duhon.

Mr. Duplantis reminded the Commissioners that if anyone had not completed their Ethics Training, to please do so. It was reported that all Commissioners and staff have completed their required training.

Mr. Miller reported on Phase II of the DOTD project at DLS. The building is currently being erected - all of the steel is up and they are putting the fabric over the structure. On Phase III of the project, cranes and fencing, a meeting was held at the site and submittals have been received from the crane

manufacturer who is working on final design on the support structure. They have been issued a Notice to Proceed and are ready to begin. The fencing subcontractor has viewed the site and he is ready to proceed. Regarding Phase IV, Bulkhead Rehab, plans are almost complete and will soon be able to nail down the final plan and the footage that can be rehabbed to stay within budget.

There being no further business to be discussed, a motion was made by Mr. Longman to adjourn the meeting. The motion was seconded by Mr. Paul. Mr. Terry asked if there was any opposition - there was none. The motion carried unanimously and the meeting adjourned at 6:20 p.m.

Signed 
Lennel G. Paul, Secretary