

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

NOVEMBER 13, 2018

6:00 P.M.

The meeting was called to order by Mr. Wilson Terry, President of the Port Commission. Mr. Terry led in the Pledge of Allegiance. A roll call resulted in the following:

Present:

Calvin Deshotel  
Ralph Longman  
Greg Paul  
Phil Prejean  
Joseph Tabb  
Will Terry  
Murphy Pontiff

Absent:

Phil Bell  
Willie Peters

Mr. Terry welcomed Mr. Murphy Pontiff to the Port Commission. Mr. Pontiff was appointed by the St. Mary Parish Council to fill the unexpired term of Mr. Albert Blevins, a Charter Member who served 44 years on the Commission.

Also present at the meeting were: Mr. Eric Duplantis, Port Attorney, Mr. Reid Miller of Miller Engineers, Mr. Casey Collier of the Franklin Banner, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Tabb to dispense with the reading of the October 2, 2018 meeting minutes and to accept them as presented. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain reported on the recent vandalism and theft at the LAD facility in Baldwin. He met recently with Mr. Dragna of LAD regarding the repairs to the facility and was informed that Mr. Dragna does intend to make the necessary repairs to the facility. He has agreed to restore the facility as it was before the vandalism and theft. Mr. Allain also met with CLECO and plans are to refurbish the input of the electricity - ground transformers will be installed. He has also been working with Mr. Duplantis on a new lease between the Port and LAD but at this time is unsure of Mr. Dragna's intentions for the future with reference to the lease. The current lease with LAD will expire December 16, 2018. Mr. Allain assured the Commission that he will keep them up to date on this issue.

Mr. Allain presented the Commission with proposed 2018 Budget amendments. He explained that under the Audit expense in the original budget, \$8,600 was budgeted for the Annual Audit. The actual cost of the Audit was \$13,000 due to the addition of a mandated Statewide Agreed Upon Procedures report. He proposed adding \$4,400 to the Audit budget. He also reported that he proposes to add \$1,000 to the telephone budget to finish the year. This category also includes the internet service on

the same account. A motion was made by Mr. Prejean to approve the proposed 2018 Budget amendments as presented. The motion was seconded by Mr. Paul. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain then presented the Commission with the proposed 2019 Budget for their review asked them to contact him with questions or comments. The proposed 2019 Budget will be voted on at the December Port Commission meeting. He also presented spread sheets that covers the LA DOTD project DLS and the EDA project for the welding school. He also reported that with reference to the DOTD project, requests for reimbursement have been made for all payments the Port has made so far and also reminded the Commission that it may take a while to receive the reimbursements but that they are in place.

With regards to the EDA project, the required geotechnical work has been performed. Mr. Allain estimated that the Port will have to finance approximately \$364,000 between the two projects, which is roughly 10% of the total cost of the projects. Mr. Terry asked if there were any questions - there was none.

With reference to LA DOTD Port Priority State Project No. H.013325, a motion was made by Mr. Paul to pass a Resolution Certifying Compliance with the Public Law for Phase III (Overhead Crane and Fencing). The motion was seconded by Mr. Tabb. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Continuing with the Port Priority Project, a motion was made by Mr. Longman to approve a final payment request to Trio Compressed Air System (Phase I) in the amount of \$10,202.50 (10% retainer). The motion was seconded by Mr. Deshotel. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain reported that the Port Commission has funds in three separate banks in the area and also participates with Louisiana Asset Management Pool, Inc. The majority of the Port's funds are with Capital One Bank with the current interest rate being .05%. Mr. Allain has learned that Hancock Whitney, a local banking facility is offering the Port a 1.75% interest rate with the dollars being insured by the FDIC. Mr. Duplantis has reviewed that Collateral Agreement and finds that everything is in order. After much discussion, a motion was made by Mr. Prejean to move its funds from Capital One Bank and from Iberia Bank to Hancock Whitney. The motion was seconded by Mr. Paul. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain reported that Mr. Vernon "Chips" Bell, brother of Port Commissioner Phil Bell passed away recently and also that Mr. Cameron Webster, one of the founding members of Twin Brothers Marine passed away. A motion was made by Mr. Tabb to pass Resolutions of Respect in remembrance of Mr. Bell and Mr. Webster. The motion was seconded by Mr. Prejean. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Duplantis reminded the Commission that online Ethics Training must be completed by December 31st and that if anyone had not completed their training to contact the Port Commission staff if they need assistance.

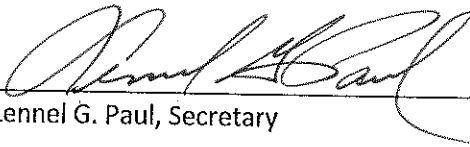
Mr. Miller reported that Phase II of the LA DOTD project at DLS, the canopy building, is being delayed due to rain. The contractor is ready, the building is on site and that the contractor is waiting for a dry

site to erect the building. Phase III, the crane and fencing contract has been approved and submittals are coming for the crane, the contractor should be ready to begin soon. With reference to Phase IV, bulkhead and limestone, he reported that he and Mr. Allain will meet soon to discuss how much bulkhead can be repaired and how much limestone can be installed within the budget.

He also reported on the EDA project, geotechnical results came back good. The conditions are what was expected. The type of building planned for the project can be put on shallow foundation and will not have to drive piles. The building pad will be built and the waterline brought in. Mr. Terry asked if there was any questions. There was none.

There being no further business to be discussed, a motion was made by Mr. Deshotel to adjourn the meeting. The motion was seconded by Mr. Paul. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously and the meeting adjourned at 6:25 p.m.

Signed

A handwritten signature in cursive script, appearing to read "Lennel G. Paul", written over a horizontal line.

Lennel G. Paul, Secretary