

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

OCTOBER 2, 2018

6:00 P.M.

The meeting was called to order by Mr. Will Terry, President of the Port Commission. Mr. Terry led in the Pledge of Allegiance. Mr. Peters gave the Invocation. A roll call resulted in the following:

Present:

Calvin Deshotel
Greg Paul
Willie Peters
Joseph Tabb
Will Terry

Absent:

Phil Bell
Ralph Longman
Phil Prejean

Also present at the meeting were: Mr. Jude Hebert of CLECO, Mr. Paul Naquin, St. Mary Parish Councilman, Mr. Casey Collier of the Franklin Banner, Mr. Reid Miller of Miller Engineers, Mr. Eric Duplantis, Port Attorney, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Tabb to dispense with the reading of the September 4, 2018 meeting minutes and to accept them as presented. The motion was seconded by Mr. Peters. Mr. Terry asked for any discussion or opposition. There was none. The motion carried unanimously.

Mr. Terry asked if there was any public comment - there was none.

Mr. Allain gave the following Director's Report:

As reported at last month's meeting, the Port's facility in Baldwin, leased by LAD, has been vandalized. Mr. Allain is continuing to communicate with the Port's insurance carrier and law enforcement regarding the investigation of the theft. Mr. Allain and Mr. Duplantis have been discussing the Port's options depending on the outcome of the investigation. Mr. Allain went on to report that he and Mr. Deshotel visited the site today and that the damage is extensive. Mr. Allain recommended that the Port Commission hire a company to assess the electrical damage and prepare a proposal on the cost of repairs. In speaking with such a company today, Mr. Allain was informed that the estimated cost of such an assessment to be between \$10,000 to \$15,000 and could possibly be less than the \$10,000 quoted as the companies' rates are hourly. Mr. Allain also reported that he has been in contact with the tenant regarding his intentions and needs for this building before any repairs are made. Mr. Tabb asked if the assessment would be by an engineer who would come up with a game plan that could be implemented. Mr. Allain said that the company has engineers on staff and that a field agent would map the information to be relayed to the engineer who in turn would quantify and draw a schematic to be used if the Port chooses to bid the repairs to be made. Mr. Allain stressed that the company that he spoke with is very aware and plans to prepare a package that can be used for the Port to go to bid for the repairs. Discussion followed. Mr. Allain said the company he has been communicating with is Preferred

Electric, a large firm located in New Iberia, Louisiana. A motion was made by Mr. Deshotel to authorize Mr. Allain to contract with Preferred Electric for the preparation of an assessment of the electrical damages and repairs needed for the Baldwin facility. The motion was seconded by Mr. Paul. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain reported on the Louisiana Department of Transportation and Development Port Priority project No. H.13325, at the DLS site at the Port. The project is moving forward. (Phase II - Building). The building has been delivered to the site and the contractor is waiting for dry weather to erect the building. A motion was made by Mr. Deshotel to pay Contractor's Application No. 1 to Southern Constructors, LLC in the amount of \$74,511.00. The motion was seconded by Mr. Paul. Mr. Terry asked for any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain explained with reference to this same project, there was a math error on the bid which caused the need for the project to be re-advertised and rebid. Bids were opened this morning and Mr. Miller reported that there was one bidder for this project which consisted of two cranes in the DLS building and also chain link fencing around the site to secure it. The same bidder that bid on the project previously submitted a bid in the amount of \$345,313.18, a little less than \$100 more than his previous bid, which is within the budgeted amount for this project. Mr. Miller recommended that the Port Commission award the contract to Louisiana Crane and Electrical Services. A motion was made by Mr. Tabb to award the project to Louisiana Crane and Electrical Services for the bid amount of \$345,313.18. The motion was seconded by Deshotel. Mr. Terry asked for any discussion or opposition. There was none. The motion carried unanimously.

A motion was made by Mr. Paul to pass a Resolution to Award the project to Louisiana Crane and Electrical Services for Louisiana DOTD Port Priority Project No. H.013325(323). The motion was seconded by Mr. Deshotel. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

A motion was made by Mr. Paul to pass a resolution approving the Notice of Award for LA DOTD Port Priority Project No. H.013325 (323) to Louisiana Crane and Electrical Services. The motion was seconded by Mr. Deshotel. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Duplantis reminded the Commissioners that if they have not done so, the required Ethics training must be completed by the end of the year.

Mr. Miller gave an update on the Training Center to be located at the Port's Industrial Park. Mr. Miller reported that a preliminary drawing has been prepared for the site. He recommended that a meeting be scheduled with the Planning Committee for the Training Center soon to review cost estimates and plans.

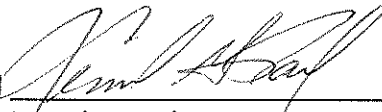
Mr. Allain added that Capital Outlay funding for the construction of the facility has passed the Bond Commission. These funds will be used along with Economic Development Administration funds to construct the facility.

Mr. Naquin suggested that Mr. Allain work with the Town of Baldwin to repair the road leading to the LAD facility. Mr. Allain stated that he was informed through the Parish Council that this road is on a list

of roads to be repaired. Mr. Allain explained that he is presently working on a Capital Outlay application for to assist in funding to repair this road.

There being no further business to be discussed, a motion was made by Mr. Paul to adjourn the meeting. The motion was seconded by Mr. Deshotel. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously and the meeting adjourned at 6:20 p.m.

Signed



Lennel G. Paul, Secretary