

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

FEBRUARY 6, 2018

6:00 P.M.

The meeting was called to order by Mr. Wilson Terry, President of the Port Commission. Mr. Blevins led in the Pledge of Allegiance. A roll call resulted in the following:

Present:

Tad Blevins
Willie Peters
Phil Prejean
Ralph Longman
Wilson Terry
Joseph Tabb

Absent:

Phil Bell
Calvin Deshotel
Greg Paul

Also present at the meeting were Mr. Casey Collier of the Franklin Banner, Mr. Eric Duplantis, Port Attorney, Mr. Reid Miller of Miller Engineers, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Tabb to dispense with the reading of the meeting minutes of January 2, 2018 and to accept them as presented. The motion was seconded by Mr. Longman and carried unanimously.

Mr. Terry asked for Public Comment - there was none.

Mr. Allain gave the following report:

Mr. Allain acknowledged Mr. Abel "Phil" Prejean, who was recently appointed to the Port Commission by the Town of Baldwin to fill the unexpired term of Mr. Wayne Stevens. Mr. Prejean was welcomed by all.

A motion was made by Mr. Peters to adopt a Bank Resolution authorizing Mr. Allain, Mr. Terry, Mr. Tabb, Mr. Peters and Mr. Longman to sign all documents pertaining to the Port of West St. Mary's Capital One bank accounts. The motion was seconded by Mr. Blevins and carried unanimously.

Mr. Allain and Mr. Duplantis, Port Attorney have been working on the SBA lease which will expire on April 2, 2018. Mr. Allain and Mr. Duplantis have been negotiating with representatives of SBA and have proposed an adjustment to the lease rate after researching lease rates in this area. He will report to the Commission at the next meeting regarding the outcome of those negotiations.

A motion was made by Mr. Tabb to renew the contract of Robby's Lawn Service of Acadiana, Inc. for grass cutting services at the Industrial Park and the Baldwin facility at the same price as last year. Mr. Allain reported that he was very satisfied with his services. The motion was seconded by Mr. Blevins and carried unanimously.

Mr. Allain reported that the Ports Association of Louisiana membership dues are now due. According to the Ports Association By-Laws schedule of annual dues, dues are based on the individual Ports' income. With the signing of LAD at the Baldwin facility, the Port's income increased and as such an increase in membership dues for the Ports Association from \$2,200 per year to \$4,400 per year. A motion was made by Mr. Longman that Port of West St. Mary continue its membership in the Ports Association of Louisiana and pay the \$4,400 annual membership dues. The motion was seconded by Mr. Blevins and carried unanimously.

Due to a conflict with the Ports Association of Louisiana Annual Conference in Lake Charles on March 5-7, Mr. Allain requested that the Port's monthly meeting be changed from March 6 to March 13. A motion was made by Mr. Tabb to reschedule the meeting to March 13. The motion was seconded by Mr. Blevins and carried unanimously.

Mr. Duplantis had no report.

Mr. Miller reported that the first phase of the Port Priority funding has been approved by the Louisiana Department of Transportation and Development to begin advertising for the air compressor for the DLS project at the Port's Louisa facility. Mr. Miller is anticipating a three week advertising time frame for requests for quotes in hopes of having information to present to the Commission at the March meeting. He is also working on Phase II and Phase III, the sand blasting paint building, bid package. In addition, he is working on the overhead crane retro fit in the existing building. Other components of the project will be the bulkhead renovations, limestone and fencing project.

There being no further business to be discussed, a motion was made by Mr. Tabb to adjourn the meeting. The motion was seconded by Mr. Peters and carried unanimously. The meeting adjourned at 6:10 p.m.

Signed _____
Lennel G. Paul, Secretary