

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

August 5, 2025

6:00 P.M.

The meeting was called to order by Ms. Donna Lanceslin, President of the Port Commission. Ms. Lanceslin led in the Pledge of Allegiance. Ms. Lanceslin gave the Invocation. A roll call resulted in the following:

Present:

Greg Paul
Wilson Terry
Donna Lanceslin
Della Derouen
Joe Duck
David Hanagriff

Absent:

Joseph Phillips
Joseph Tabb
Joel Authement

Also present at the meeting were Mr. Eric Duplantis, Port Attorney, Mr. Reid Miller of Miller Engineers, Mr. David Naquin, Executive Director and Ms. Brandy Pennison, Administrative Assistant of the Port Commission.

A motion was made by Mr. Paul to dispense with the reading of the July 1, 2025 meeting minutes and to accept them as presented. The motion was seconded by Ms. Derouen. Ms. Lanceslin asked if there were any questions or comments – there were none. The motion carried unanimously.

Ms. Lanceslin asked if there was any public comment – there was none.

Mr. Hanagriff made a motion to Consider and Take Action on a Resolution authorizing David Naquin, Donna Lanceslin, Joe Duck, Wilson Terry & Lennel G. Paul to Sign all documents pertaining to the Port of West St. Mary's Hancock Whitney bank accounts and all financial documents and to remove Murphy Pontiff as signatory. Ms. Derouen seconded the motion.

Ms. Lanceslin asked if there were any questions or comments – there were none. The motion carried unanimously.

Executive Director's Report – Mr. Naquin presented the Board with drone pictures of the Port's property including acreage and property lines. Mr. Miller reported that bids were due on the 14th of August at 10:00 a.m. for the mooring project. He informed the Board that the Cleco bill for the administrative office still has a demand charge on it and he is working on getting that removed. Discussion followed. Mr. Naquin reported that expenditures were at 70% of the budgeted amount, and are expected to come in at or slightly under budget at the end of the year. As for the Water Plant, 72% of allocated funds were spent with new meters already purchased. He explained that the main water pump failed nine days ago and will cost around \$17,000.00 to replace. He reported that the Industrial Park has reached

90% of planned spending was reached, mainly due to grass cutting, pump repairs, and hose replacements (replaced twice). Expenditures are expected to slightly exceed the budgeted amount for the year, but revenues will cover it. He stated that driveway repairs at the Port are pending, awaiting better weather. Mr. Naquin reported there was no response yet from Coastal Lands regarding property appraisal acceptance. In regard to the Industrial Park, discussions favor an initial short term (four to six months) lease to test feasibility before investing in extensive infrastructure. A proposal is expected from the group in mid-October for the Board to decide. He also informed the Board that the LAMP account earned \$27,000.00 in interest in July.

A motion was made by Mr. Paul to Expand the Agenda to authorize payment for the Mooring Project to Miller's Engineers. Mr. Hanagriff seconded the motion. Ms. Lanceslin asked for a vote and it was unanimous. Mr. Hanagriff made the motion to authorize Payment Request #2 in the amount of \$16,330.25. Mr. Paul seconded the motion. Ms. Lanceslin asked if there were any questions or comments – there were none. The motion carried unanimously.

Mr. Duplantis reminded everyone to do their online training for Ethics and Preventing Sexual Harassment before the end of the year.

Mr. Miller stated he had nothing else to report.

There being no further business to be discussed, a motion was made by Mr. Paul to adjourn the meeting. The motion was seconded by Ms. Derouen. Ms. Lanceslin asked if there was any questions or comments. There were none. The motion carried unanimously and the meeting adjourned at 6:25 p.m.

Signed _____
Joe Duck, Secretary/Treasurer