

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

APRIL 6, 2021

6:00 P.M.

The meeting was called to order by Mr. Wilson Terry, President of the Port Commission. Mr. Terry led in the Pledge of Allegiance. Ms. Lanceslin gave the Invocation. A roll call resulted in the following:

Present:

Absent:

Sam Jones  
Donna Lanceslin  
Ralph Longman  
Greg Paul  
Willie Peters  
Joseph Phillips  
Murphy Pontiff  
Joseph Tabb  
Wilson Terry

Also present at the meeting were Ms. Marguerite Robinson of Teche Talk, Mr. Casey Collier of the Franklin Banner, Mr. Reid Miller of Miller Engineers, Mr. Eric Duplantis, Port Attorney, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Tabb to dispense with the reading of the minutes of the March 2, 2021 meeting and to accept them as presented. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition – there was none. The motion carried unanimously.

Mr. Terry asked for Public Comment – there was none.

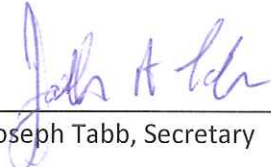
Mr. Allain, Executive Director of the Port Commission reported that he continues to negotiate with Sugar Growers and Refineries, Inc and recently submitted a proposed lease to them for their review. He has received some feedback and discussions regarding the proposed lease are on-going. Mr. Allain further reported that he is waiting for final numbers on the actual cost to construct the building at the Port's Baldwin Campus. He explained that it was agreed by Sugar Growers and Refineries, Inc. that they would share the cost for preliminary engineering for the project. Mr. Miller explained that the preliminary engineering would give a better understanding of what the actual cost would be per the needs of the proposed tenant. Mr. Miller also noted that the Port Commission would be credited for funds expended in the preliminary engineering should the Port Commission enter into a full engineering contract with Miller Engineers for the project. A motion was made by Mr. Pontiff to authorize Miller Engineers to perform preliminary engineering for the Sugar Warehouse while sharing the cost in the amount of \$40,000.00 each. The motion was seconded by Mr. Jones. Mr. Terry asked if there was any discussion or comment – there was none.

Regarding the EDA/Facility Planning Training Facility, Mr. Allain reported that the project is moving forward. A motion was made Mr. Peters to pay the following requested pay applications: Contractor's Application for Payment #2 for Acadiane' Renovations, Ltd. in the amount of \$42,960.48 and Miller Engineers, Payment Request #4 in the amount of \$1,386.74 for professional services. The motion was seconded by Mr. Phillips. Mr. Terry asked if there was any discussion or opposition – there was none. The motion carried unanimously. Mr. Allain added that he and Mr. Anthony Baham of the South Louisiana Community College have been discussing mail outs with information of what the training facility will offer along with proposed visits to various businesses.

Mr. Duplantis reminded the Commissioners that the required Financial Disclosure forms are due by May 15, 2021.

Mr. Miller reported on the construction of the Training Facility. He said that the contractor has been taking advantage of the dry weather and has begun to work on the truck training area. The shop drawings for the metal building were received last week, are currently being reviewed and should be given to the contractor by the end of the week. Once the contractor receives the approved shop drawings, he will be able to begin working on the foundation. Mr. Terry asked Mr. Miller about the status of the steel for the building. Mr. Miller responded that he was told that receipt of the steel was 12-16 weeks out, that an agreement with the metal building manufacturer had been signed and that hopefully would be moved to the front of the list.

There being no further business to be discussed, a motion was made by Mr. Paul to adjourn the meeting. The meeting was seconded by Mr. Longman. Mr. Terry asked if there was any discussion and opposition – there was none. The motion carried unanimously and the meeting adjourned at 6:09 p.m.

Signed  \_\_\_\_\_  
Joseph Tabb, Secretary