

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

MARCH 2, 2021

6:00 P.M.

The meeting was called to order by Mr. Wilson Terry, President of the Port Commission. Mr. Terry led in the Pledge of Allegiance. Ms. Lanceslin gave the Invocation. A roll call resulted in the following:

Present:

Sam Jones  
Donna Lanceslin  
Ralph Longman  
Greg Paul  
Joseph Phillips  
Murphy Pontiff  
Joseph Tabb  
Wilson Terry

Absent:

Willie Peters

Also present at the meeting were Mr. Casey Collier of the Franklin Banner, Mr. Jude Hebert of CLECO, Mr. Eric Duplantis, Port Attorney, Mr. Reid Miller of Miller Engineers, Ms. Benita Prevost, Secretary, Mr. David Allan, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

Mr. Terry welcomed Mr. Sam Jones, who was recently appointed to the Port Commission Board by the City of Franklin.

A motion was made by Mr. Tabb to dispense with the reading of the minutes of the February 2, 2021 meeting and to accept them as presented. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition – there was none. The motion carried unanimously.

Mr. Terry asked for Public Comment – there was none.

Mr. Allain reported that he has been communicating with Louisiana Sugar Growers, Inc. regarding their possible location at the Port's Baldwin Campus. Mr. Allain requested a report from Miller Engineers for the probable cost of the construction of new warehouses at the site to suit the tenant's needs. Upon sharing the results of the report with Louisiana Sugar Growers, it was mutually agreed that the cost of engineering fees to determine a more definitive idea of the construction costs would be shared between the Port and the Louisiana Sugar Growers. Mr. Allain continues to negotiate with the company. Mr. Miller explained to the Commission that the numbers that were put together are estimates based upon other projects similar to the proposed construction. He said a contingency is built in to the numbers to make sure that the costs are covered because of possible variations at the time of bids being received and for unknowns. He also reported that a minimal amount of initial engineering and geo-tech work would be needed to determine a more accurate cost estimate.

Regarding the EDA/Facility Planning Training Facility, a motion was made by Mr. Pontiff to pay the following payment requests: Contractor's Application for Payment #1 – Acadiane' Renovations, Ltd. in the amount of \$53,726.61 and Miller Engineers - Request for Payment #3 in the amount of \$1,848.99. The motion was seconded by Mr. Phillips. Mr. Terry asked if there was any discussion or opposition – there was none. The motion carried unanimously. Mr. Allain also reported that requests for reimbursement would be sent to the Economic Development Administration and to the Office of Facility Planning and that he would keep the Commission informed of when reimbursements are received.

Mr. Duplantis reminded the Commissioners of the May 15 deadline to file the required Financial Disclosure reports.

Mr. Miller reported on the construction of the Training Facility – the earthwork has been completed and as soon as weather permits and with all of the drainage structures and pipes being on site, work on the foundation should begin.

There being no further business to be discussed, Mr. Paul made a motion to adjourn the meeting. The motion was seconded by Ms. Lanceslin. Mr. Terry asked if there was any discussion or opposition – there was none. The motion carried unanimously and the meeting adjourned at 6:09 p.m.

Signed  \_\_\_\_\_  
Joseph Tabb, Secretary