

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

DECEMBER 1, 2020

6:00 P.M.

The meeting was called to order by Mr. Wilson Terry, President of the Port Commission. Mr. Terry led in the Pledge of Allegiance. Ms. Donna Lanceslin gave the Invocation.

Mr. Eric Duplantis, Attorney for the Port Commission explained to the Commission that he and Mr. Allain have been negotiating with Mr. Michael St. Martin, who owns property adjacent to the Port's property at Louisa for easements to allow the drainage of the Port's property currently in agricultural use. A Flowage Servitude and Levee Servitude were drafted with Mr. St. Martin to allow for the drainage of port property and were accepted after the December agenda was completed and distributed. Mr. Duplantis recommended that the Port Commission expand its meeting agenda to authorize the Executive Director to sign the Flowage and Levee Servitudes.

A roll call for the meeting resulted in the following:

Present:

Murphy Pontiff
Ralph Longman
Greg Paul
Joseph Tabb
Donna Lanceslin
Wilson Terry

Absent:

Willie Peters
Joe Phillips

Mr. Tabb motioned to expand the agenda to consider the two proposed easements. The motion was seconded by Ms. Lanceslin. Mr. Terry asked for a roll call vote. Yeas: Mr. Paul, Mr. Pontiff, Mr. Tabb, Ms. Lanceslin, Mr. Longman, Mr. Terry. Nays: none. The motion carried unanimously.

Mr. Duplantis recommended that the Commission adopt a resolution granting authority to the Executive Director to sign the Flowage Servitude Easement and the Levee Servitude Easement. A motion was made by Mr. Paul to authorize the Executive Director to sign the Resolution Authorizing Grant of Levee Servitude. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

A motion was made by Mr. Paul to authorize the Executive Director to sign the Resolution Authorizing Grant of Flowage Servitude. The motion was seconded by Mr. Pontiff. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Also present at the meeting were Ms. Marguerite Robinson of Teche Talk, Mr. Reid Miller of Miller Engineers, Mr. Eric Duplantis, Port Attorney, Ms. Benita Prevost, Secretary and Mr. David Allain, Executive Director of the Port Commission.

A motion was made by Mr. Tabb to dispense with the reading of the meeting minutes of the November 10, 2020 as distributed and to accept the same. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition – there was none. The motion carried unanimously.

There was no public comment.

Mr. Allain presented a map depicting the referenced area pertaining to the Flowage Servitude and Levee Servitude easements and explained where the drainage would occur.

Mr. Allain reported that he continues to meet and negotiate with representatives of Sugar Growers & Refinery, Inc. regarding their interest in the Port's Baldwin location. Plans are to continue discussions regarding their needs to possibly build a new warehouse for them in that location. They are very interested in the property.

Mr. Allain reported that the Port's Executive Committee met recently to discuss cost of living raises for the clerical employees. The Committee recommended a 2% increase annually for Ms. Pellerin, Office Manager for a five year period. The Committee also recommended that Ms. Prevost received an increase of \$1.00 per hour to raise her salary to \$16.00 per hour. Mr. Tabb made a motion to accept the recommendation of the Executive Committee and grant the cost of living pay increases. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition – there was none. The motion carried unanimously.

A motion was made by Mr. Paul to approve the 2021 proposed budget as presented. The motion was seconded by Ms. Lanceslin. Mr. Terry asked if there was any discussion or opposition – there was none. The motion carried unanimously and the 2021 Budget was adopted.

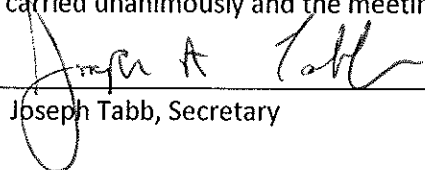
A motion was made by Mr. Longman to issue a Letter of No Objection as requested by Miller Engineers on behalf of the St. Mary Levee District for the east west tie-in levee which was constructed by the Levee District under Highway 317 on the south side of the Intracoastal Canal. The motion was seconded by Mr. Pontiff. Mr. Terry asked if there was any discussion or opposition- there was none. The motion carried unanimously.

Mr. Duplantis reminded the Commissioners that the required training for Ethics and Preventing Sexual Harassment must be completed by December 31, 2020.

With regards to the Training Facility to be built at the Port's Baldwin facility, Mr. Miller reported that approval to proceed with signing the contract has been received from the Economic Development Administration. He also reported that the St. Mary Parish government is awaiting their concurrence from the Office of Facility Planning for the project. He said that plans are to have contracts signed within the next few weeks.

There being no further business to be discussed, a motion was made by Mr. Paul to adjourn the meeting. The motion was seconded by Ms. Lanceslin. Mr. Terry asked if there was any discussion or opposition – there was none. The motion carried unanimously and the meeting adjourned at 6:13 p.m.

Signed


Joseph Tabb, Secretary