

WEST ST. MARY PARISH PORT, HARBOR & TERMINAL DISTRICT

MEETING MINUTES

MARCH 3, 2020

6:00 P.M.

The meeting was called to order by Mr. Wilson Terry, President of the Port Commission. Mr. Terry led in the Pledge of Allegiance. Mr. Willie Peters gave the Invocation. Mr. Terry asked for a moment of silence in honor of Mr. Greg Paul's mother who passed away last week. A roll call resulted in the following:

Present:

Absent:

Calvin Deshotel  
Donna Lanceslin  
Ralph Longman  
Greg Paul  
Willie Peters  
Joseph Phillips  
Murphy Pontiff  
Joseph Tabb  
Wilson Terry

Also present at the meeting were Mr. Jude Hebert of Cleco, Mr. Casey Collier of the Franklin Banner, Mr. Reid Miller of Miller Engineers, Mr. Eric Duplantis, Port Attorney, Ms. Benita Prevost, Secretary, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Tabb to dispense with the reading of the February 4, 2020 meeting minutes and to accept them as presented. The motion was seconded by Mr. Peters. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Terry asked if there was any public comment - there was none.

A motion was made by Mr. Peters to adopt Resolutions of Respect for Ms. Joycia Paul (Greg Paul's mother) and Mr. I.J. Deshotel (Calvin Deshotel's brother) who passed away recently. The motion was seconded by Ms. Lanceslin. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

A motion was made by Mr. Longman authorizing the Executive Director to negotiate and sign a lease with Mammoet for property available along the Port dock. Mammoet has been

contracted by Orion Engineered Carbons to bring in equipment by barge for work to be performed at their facility. Mr. Allain and Mr. Duplantis have been working on a lease and have proposed the rate of \$3,600 per month. The anticipated length of the lease is 3 - 5 months but is subject to change. The motion was seconded by Mr. Phillips. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain reported that he and Mr. Duplantis met with a representative of Patriot Construction who has a contract with a local salt mine to clean barges. Patriot is interested in leasing the D Slip on the Gulf Intracoastal Waterway. The proposed lease would be \$9,600 annually for water frontage and they are also interested in leasing a section of property and improving the road that leads to the property. A motion was made by Mr. Deshotel to authorize Mr. Allain to negotiate and sign a lease with Patriot Construction. The motion was seconded by Mr. Paul. Mr. Terry asked if there was any discussion or opposition. Mr. Peters asked what the company plans to do with the waste removed from the barges. Mr. Allain explained that he understands the barges are aggregate - soybean and limestone and that the company has the necessary permits. He and Mr. Duplantis will review the permits and make sure that everything is in order. Discussion followed. The motion carried unanimously.

Mr. Allain reported that the Executive Committee recommended that Ms. Rebecca Pellerin, Office Manager of the Port Commission be granted a 5% pay increase. Mr. Allain explained that Ms. Pellerin has been employed with the Port of West St. Mary since 1981, 39 years and has recently assumed additional responsibilities with various projects and also due to the Secretary/Receptionist position being part-time. Ms. Pellerin's current salary is \$43,007.38 and the increase will bring her salary to \$45,157.75 annually. A motion was made by Mr. Phillips to grant Ms. Pellerin a 5% increase. The motion was seconded by Mr. Tabb. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain reported that Louisiana Department of Transportation and Development Port Priority funded project at the DLS site at the Port of West St. Mary has been completed. He reported that the total cost of the project was \$1,198,482.32 and that the Port was reimbursed \$1,009,432.56. The Port's share of the project (10%) was \$189,049.76. Discussion followed.

A motion was made by Mr. Phillips to pay the request for payment in the amount \$74,460.00 from Miller Engineers for Professional Services for the EDA/Facility Planning project for the construction of the Technical School Training Facility. The motion was seconded by Mr. Paul. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Duplantis reminded the Commission that their Financial Disclosure reports are due by May 15 and also that their required Ethics and Preventing Sexual Harassment Training must be completed by the end of the year.

Mr. Miller reported on the EDA/Facility Planning funded Training Facility. He stated that for the last week they have been coordinating plans - civil, mechanical and architectural plans.

Everything should be ready to be submitted to the EDA and Facility Planning offices for review by Friday of next week. Mr. Allain added that a ground breaking ceremony will be planned for the site as soon as all is approved. Mr. Miller said that estimated cost of construction for the project is just under \$1.3 million and the available funds for construction are \$1.8 million. Mr. Terry asked if there was any additional discussion. There was none.

There being no further business to be discussed, a motion was made by Mr. Paul to adjourn the meeting. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously and the meeting adjourned at 6:21 p.m.

Signed



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Joseph Tabb, Secretary