

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

SEPTEMBER 3, 2019

6:00 P.M.

The meeting was called to order by Mr. Wilson Terry, President of the Port Commission. Mr. Terry led in the Pledge of Allegiance. A roll call resulted in the following:

Present:

Calvin Deshotel
Ralph Longman
Greg Paul
Joe Phillips
Murphy Pontiff
Joseph Tabb
Wilson Terry

Absent:

Donna Lanceslin
Willie Peters

Also present at the meeting were Ms. Marguerite Robinson of Teche Talk, Mr. Casey Collier of the Franklin Banner, Mr. Jude Hebert of CLECO, Mr. Reid Miller of Miller Engineers. Mr. Eric Duplantis, Port Attorney, Ms. Benita Prevost, Temporary Secretary, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Longman to dispense with the reading of the August 7, 2019 meeting minutes and to accept them as presented. The motion was seconded by Mr. Paul. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Terry asked if there was any public comment. There was none.

Mr. Allain reported that a Pay Request (Pay Request #1) for the Louisiana Department of Transportation and Development Priority Project at the Port was received from FRP Construction in the amount of \$314,558.33. Mr. Allain explained that this is Phase IV of the project which is bulkhead and limestone. The project is on schedule and everything is in order. Mr. Allain noted that the Port has recently been reimbursed \$431,021.86 from LA DOTD for invoices submitted previously for the project. A motion was made by Mr. Tabb to approve payment of the invoice as presented. The motion was seconded by Mr. Paul. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously. Mr. Allain also noted that there will be a 6% increase in the tenant's lease rate upon completion of the project.

Mr. Allain reported on the Economic Development Administration - Training Facility. As reported at last month's Port Commission meeting, it was decided that this project would be better suited for the Baldwin Site due to flooding issues at the Industrial Park. Mr. Reid Miller reported that soil borings were performed at the Baldwin site and the results should be received next week. Discussion followed. He

also noted that no changes would be needed in the floor plan of the school. Mr. Allain reported that he and Mr. Duplantis are working on an Agreement with the St. Mary Parish Government for reimbursement through the Office of Facility Planning in Baton Rouge.

A motion was made by Mr. Tabb to approve Payment Request #3 for Miller Engineers for the EDA project in the amount of \$21,783.00 for engineering, inspection and additional services. The motion was seconded by Mr. Paul. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain reported that the Industrial Park is finally drying out and hopefully the grass will be cut by the end of the week.

Mr. Allain reported that the Port Commission office was struck by lightning recently, primarily the flagpole and railings on the front of the building. He noted that there was slight damage including two computers, the television, and the lighting on the sign. Mr. Allain said that he is researching ways to protect the office from future lightning strikes.

Mr. Deshotel asked Mr. Allain if there were any prospects for leasing the Baldwin facility. Mr. Allain said that he is communicating with a prospect interested in leasing the facility. The prospect is working on three very large contracts and are hoping to make a final decision by October.

A motion was made unanimously to offer a Resolution of Respect in honor of Ms. Virginia Allain.

Mr. Duplantis reminded the Commissioners that the required Louisiana Ethics training must be completed by the end of the year.

Mr. Miller reported on the Baldwin Campus. He took measurements on the building and looked at the roof. He will prepare a package with information that will be used by roofing contractors to prepare quotes for the repairs of the roof. He said the purlins seem to be in decent shape and he plans to include a clause in the package for an allowance to replace so many linear feet.

There being no further business to be discussed, Mr. Paul made a motion to adjourn the meeting. The motion was seconded by Mr. Deshotel. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously and the meeting adjourned at 6:19 p.m.

Signed _____
Lennel G. Paul, Secretary