

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

MAY 7, 2019

6:00 P.M.

The meeting was called to order by Mr. Wilson Terry, President of the Port Commission. Mr. Terry led in the Pledge of Allegiance. Mr. Willie Peters gave the Invocation. A roll call resulted in the following:

Present:

Calvin Deshotel  
Donna Lanceslin  
Greg Paul  
Willie Peters  
Joe Phillips  
Murphy Pontiff  
Joseph Tabb  
Wilson Terry

Absent:

Ralph Longman

Also present at the meeting were: Mr. Casey Collier of the Franklin Banner, Mr. Raymond Harris, Mr. Reid Miller of Miller Engineers, Mr. Eric Duplantis, Port Attorney, Ms. Benita Prevost, Temporary Secretary, Mr. David Allain, Executive Director, and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Tabb to dispense with the reading of the April 2, 2019 meeting minutes and to accept them as presented. The motion was seconded by Mr. Peters. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Public Comment: Mr. Raymond Harris announced his candidacy for the office of State Representative. Mr. Harris said that he wants to represent the Port of West St. Mary and asked the Commission to keep him in mind in the October election.

Mr. Allain reported that plans to secure the Port's Baldwin facility continue and are going well. Mr. Dragna, the current tenant, has completed the electrical work, has cleaned the offices and is working on cleaning the grounds. Mr. Dragna plans to exit the facility soon. Mr. Allain also met with the Port's insurance agent and will be meeting with the underwriters next Thursday about insuring the facility while it is vacant. He reported that he has been in contact with a couple of prospects for the facility and has a tentative meeting scheduled in June with one of the companies. He also reported that he has been in contact with the St. Mary Parish President and has been assured that the road leading to the Baldwin facility will be repaired.

With reference to the Louisiana DOTD project No. H.013325 (323) Phase III (Crane and Fencing), Mr. Miller reported that a final inspection was held Thursday of last week with a representative of the Contractor, a DOTD inspector along with three engineers from Baton Rouge. He reported that all of the fencing is installed and in good shape. The cranes are installed and were run through a basic test

procedure. The contractor ran a load test on the cranes the day before the final inspection and the reports will be furnished to Miller Engineers. He reported that this portion of the project is complete. A motion was made by Mr. Paul to adopt a Resolution of Project Acceptance for Phase III (Crane and Fencing) of the LA DOTD Project No H.013325 (323). The motion was seconded by Ms. Lanceslin. Mr. Terry asked if there was any more discussion or opposition. There was none. The motion carried unanimously.

Additionally with reference to the LA DOTD Project No. H.013325 (323) Phase III (Crane and Fencing), a motion was made by Mr. Peters to authorize the President of the Port Commission to sign a Certificate of Substantial Completion. The motion was seconded by Mr. Phillips. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

A motion was made by Mr. Paul to approve Contractor's Application for Payment No. 4 - Louisiana Crane and Electrical Services in the amount of \$122,885.55. The motion was seconded by Mr. Deshotel. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain reported that requests for reimbursement are being submitted to LA DOTD.

Mr. Duplantis reminded the Commissioners that Financial Disclosure reports are due by May 15th.

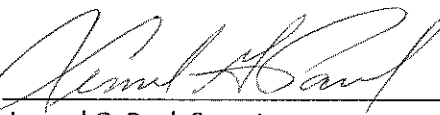
Mr. Miller reported with regard to the DLS LA DOTD, Phase I, Air Compressor, DLS ran air lines for the Compressor. A compressor tech will perform the final installation sometime later this week. He also reported that on Phase IV, the Bulkhead portion of the project, a pre-construction meeting was held last week. The Contractor is working on shop drawings and plans to begin within a month or so.

The Port was successful in its application for funding for the construction of a welding training school through the Economic Development Administration. After careful consideration and research, it was determined that a change of scope for the school would better serve the community and as such a request was made by the Port to the Economic Development Administration to change the project to an industrial training facility. The Port has received written approval of their request. Mr. Miller reported that the Phase I bid package has gone out for review to the offices of Facility Planning and the Economic Development Administration. Upon approval by both offices, the project will go to bid.

Mr. Deshotel asked Mr. Allain if he was working on a new lease with DLS at the Port. Mr. Allain reported that DLS is in agreement that once the projects are completed at their facility, their lease will be increased by 6%.

There being no further business to be discussed, a motion was made by Mr. Deshotel to adjourn the meeting. The motion was seconded by Mr. Peters. Mr. Terry asked if there was any discussion or opposition. There was none. The meeting adjourned at 6:14 p.m.

Signed



Lennel G. Paul, Secretary