

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

MARCH 13, 2018

The meeting was called to order by Mr. Will Terry, President of the Port Commission. Mr. Terry led in the Pledge of Allegiance. A roll call resulted in the following:

Present:

Phil Bell  
Calvin Deshotel  
Ralph Longman  
Phil Prejean  
Joseph Tabb  
Will Terry

Absent:

Tad Blevins  
Greg Paul  
Willie Peters

Also Present at the meeting were Casey Collier of the Franklin Banner, Mrs. Marguerite Robinson of Teche talk, Mr. Reid Miller of Miller Engineers, Mr. David Allain, Executive Director and Mrs. Donna Louviere, Secretary/Receptionist of the Port Commission.

A motion was made by Mr. Tabb to dispense with the reading of the February 6, 2018 meeting minutes and to accept the same. The motion was seconded by Mr. Longman and carried unanimously.

Mr. Terry asked if there was any public comment - there was none.

Mr. Allain report that SBA Communications Lease will expire at the end of April 2018 and that the Port Attorney Mr. Duplantis has been in negotiations with SBA Communications with an offer. He is waiting to hear back from SBA Communications and will report back at next month's meeting.

Mr. Allain reported that he was informed that the Port Commission was successful with its application for an Economic Development Administration (EDA) Grant. The Grant was awarded for the Welding School in the amount of \$1.3 million of EDA funding. The Welding School will be built at the Port of West St. Mary Industrial Park location. Mr. Allain stated that he and Mr. Miller will be completing the application and will meet with the Parish, and School officials tomorrow. Mr. Allain told the Port Commission that he would be reporting on each step that will be taken. Mr. Allain stated that this is really good news for Port of West St. Mary and the surrounding area.

Mr. Allain reported that the Louisiana Department of Transportation & Development (DOTD), Priority Program Project for DLS has begun. After completing the bidding process for the Air Compressor last week, one bid was received. The bid presented was in the amount of \$102,025.00 from Trio Air Systems, LLC of Belle Chasse, Louisiana. Mr. Allain noted the item numbers on the Agenda 8 thru 12 with item 8 and 9 having to do with the Air Compressor and that each one of these items listed would need to be approved at this meeting in order to move forward with the DOTD project for DLS.

**Item No. 8 on Agenda- Louisiana DOTD Port Priority State Project No.H013325(321) - Phase I - Resolution**

A motion was made by Mr. Tabb to approve the resolution to accept Trio Compressed Air Systems bid within the budgeted amount. The motion was seconded by Mr. Deshotel and carried unanimously.

**Item No. 9 on Agenda - Louisiana DOTD Port Priority State Project No. H. 013325(321) - Phase I - Notice of Award**

A motion was made by Mr. Tabb to award the contract to Trio Compressed Air Systems. The motion was seconded by Mr. Bell and carried unanimously.

**Item No. 10 on Agenda - Louisiana DOTD Port Priority State Project No H.013325(322) - Phase II - Resolution Requesting Authority to Advertise**

**Item No 11 on Agenda - Louisiana DOTD Port Priority State Project No H. 013325(323) - Phase III - Resolution Requesting Authority to Advertise**

**Item No 12 on Agenda - Louisiana DOTD Port Priority State Project No. H 012235(324) - Phase IV - Resolution Requesting Authority to Advertise**

A motion was made by Mr. Longman to approve Resolution items 10 thru 12 on the Agenda for Phase II, Phase III, and Phase IV Requesting Authority to Advertise. The motion was seconded by Mr. Prejean and carried unanimously.

Mr. Miller reported that by doing Resolution Phase II thru Phase IV at this time this give Miller Engineers the authorization to Advertise for Bid when each package is ready for bid.

Mr. Miller reported that the next order of business would be to get the contracts in place and get with the State. Phase II -Building, Phase III - Cranes, he is working on the packages for bids at this time.

Attorney's Report - Nothing to Report, Mr. Duplantis was not present at the meeting.

Mr. Terry asked to review all Port Commission policies and a Policy Committee was formed. Mr. Terry then appointed a Policy Committee consisting of the following; Phil Prejean, Calvin Deshotel, and Ralph Longman. Mr. Terry volunteered to serve on the committee as President.

Mr. Allain stated that he would arrange for a date for the Committee to meet and go over all policies. Mr. Terry asked that the meeting take place before the April Board meeting. Discussion followed

There being no further business to be discussed, a motion was made by Mr. Deshotel to adjourn the meeting. The motion was seconded by Mr. Tabb and carried unanimously. The meeting adjourned at 6:13 p.m.

Signed \_\_\_\_\_  
Lennel G. Paul, Secretary