

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

APRIL 4, 2017

6:00 P.M.

The meeting was called to order by Mr. Willie Peters, President of the Port Commission. Mr. Peters gave an invocation. Mr. Joseph Tabb led in the Pledge of Allegiance. A roll call resulted in the following:

Present:

Phil Bell
Ralph Longman
Greg Paul
Willie Peters
Wayne Stevens
Joseph Tabb
Will Terry

Absent:

Tad Blevins
Calvin Deshotel

Also present at the meeting were Ms. Marguerite Robinson of Tech Talk, Mr. Michael Knobloch, Mr. Eric Duplantis, Port Attorney, Mr. Reid Miller of Miller Engineers, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Tabb to dispense with the reading of the March 7, 2017 meeting minutes and to accept the same. The motion was seconded by Mr. Longman and carried unanimously.

Mr. Peters asked if there was any public comment - there was none.

Mr. Allain reported that he has reached out to several companies requesting price quotes for the construction and erection of a directional sign for the Industrial Park with only one company responding. He presented the following prices for the sign: Fast Signs (vinyl aluminum) \$5,376.00, SAS (construction) \$33,987.00 and Preferred Electric (for lights on sign) \$3,500 for a total of \$42,863. The dimensions of the sign are 10 feet by 27 feet. Mr. Allain reported that another option was for the Port Commission to purchase a bill board from a bill board company for approximately \$60,000 with an additional \$1,200 for graphics (graphics would last approximately 3 years) and also another option is to rent a sign in the \$1500 per month range. Mr. Tabb asked if Mr. Allain felt that he was pretty aggressive in requesting quotes or that if he pursued other outlets he might be able to get some other companies to respond. Mr. Allain stated that he and Mr. Miller had discussed the possibility of hiring Miller Engineers to prepare specifications for the construction of the sign or to ask for quotations for a sign with the dimensions of 10 feet by 27 feet. A motion was made by Mr. Tabb to table the Industrial Park Sign and to allow Mr. Allain to seek additional quotes from other companies outside of St. Mary Parish and that if the quotes are about the same as the company inside of the Parish, select the Company located in St. Mary Parish but if the quote is significantly lower, ask the local company if they can beat the quote. The motion was seconded by Mr. Longman and carried unanimously.

Mr. Allain reported gave the following report on the leveling of the dredge material at the Port Site in Louisa. After contacting several contractors in the area, Mr. Allain found a contractor to level the dredge material at the cost of \$15.00 per hour with the additional cost of renting a bulldozer for \$9,032 per month. He estimates that the time required to complete the task will be approximately two weeks with days in between for the possibility of in climate weather. He anticipates that the cost for the labor to level the material to be approximately \$2,400 (\$15 per hour). He reported that Lonnie Martin would lease the bulldozer and the Port would reimburse him for the cost. The purpose of leveling the dredge material is to get the property into the condition that the Port can

maintain it. A motion was made by Mr. Terry to accept the proposal of the Executive Director to select Mr. Lonnie Martin as the contractor to level the dredge material at the Port Site. The motion was seconded by Mr. Stevens and carried unanimously.

Mr. Allain introduced Mr. Michael Knobloch, a local consultant assisting the Port with its application for LA DOTD Port Construction and Development Priority Program funds for the expansion of the facility at the Port being leased to DLS. Mr. Knobloch said he plans to have the application completed by mid-May and submitted in time for the June 1st deadline. He has met with Mr. Reid Miller of Miller Engineers and has obtained a number of maps to be included in the application. He also met with the tenant, DLS, to gather information needed for the application and continues to communicate with them. He reported that he is on schedule with hopes to have a rough draft completed before mid May. Mr. Allain thanked Mr. Knobloch for his efforts.

A motion was made by Mr. Terry to pass a Resolution that the Port of West St. Mary submit a formal application for Louisiana DOTD Port Construction and Development Priority Program funds and to designate Mr. David Allain, as the authorized representative of the Port. Mr. Knobloch informed the Commission that it would be requesting a little under \$1 million and the Port's matching share would be approximately \$80,000. The application will be submitted before the June 1st deadline and it will take 60 days for the review process. The motion was seconded by Mr. Tabb and carried unanimously.

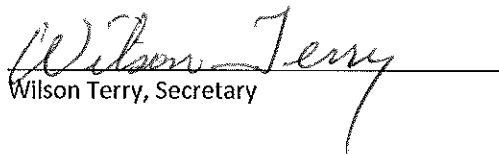
Mr. Allain reminded the Commission that the Port's water plant has been under an Administration Order with reference to the By-Product Disinfectants. He reported that some changes have been made with positive results and that the test results show significant improvement. The last two tests have been within the desired goal and continue to improve. The next test of the water is scheduled for June and if the desired results are achieved, the Port should qualify for the Order to be lifted.

A motion was made by Mr. Paul to issue a Letter of No Objection on behalf of Mr. Carol Gravois as requested. The motion was seconded by Mr. Stevens and carried unanimously.

Mr. Eric Duplantis, Port Attorney reported that the Port has been involved in a lawsuit over the last few years between a landowner wanting to move a pipeline that ran through their property as well as the Industrial Park because of an anomaly in their agreement with the pipeline company. The Port was a defendant because some of the pipelines were on the Port's property and if they were moved, could have affected the Port. He reported that the Plaintiff and the pipeline company settled and hopefully the litigation has been resolved.

There being no further business to be reported, a motion was made by Mr. Paul to adjourn the meeting. The motion was seconded by Mr. Longman and carried unanimously. The meeting adjourned at 6:21 p.m.

Signed


Wilson Terry, Secretary